

Availity Portal registration

Your key to working with Humana online

Physicians and other healthcare professionals can work with Humana online through Availity Portal at Availity.com. Here's how to get started.

If your organization has an Availity account:

Contact the Availity administrator within your organization to request a user ID and access to specific tools on the portal.

If you don't know the name of your Availity administrator or are unsure if your organization has an account:

You can begin the registration process and it will alert you if an account exists for your organization's Tax Identification Number or National Provider Identifier. Go to Availity.com and click "Register" to start.

If your organization does not have an account:

Your organization can designate an Availity administrator to register for a new account. The administrator should be someone with the legal authority to sign agreements for your organization (typically an owner or senior partner) or that person's designee. The administrator can then add users to the account and grant access to specific tools.

To register, the designated administrator should:

1. Go to Availity.com.
2. Click "Register."
3. Complete the registration form.

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What does an Availity administrator do?

The Availity administrator from your organization manages access to your organization's account.

This includes:

- Adding and removing users or secondary administrators
- Resetting user passwords
- Granting access to specific roles and/or tools
- Adding your organization's Tax Identification Numbers (TINs) to the account

What can registered users do?

Depending on the access assigned by the administrator, individual users may be able to:

- Check eligibility and benefits
- Submit a referral or authorization request
- Check the status of an authorization
- Check claim status
- View remittance advice
- Respond to medical record requests
- Manage overpayments
- Find Humana-specific apps, resources and news

Is training available?

Yes. Sign up for Humana-led training by visiting Humana.com/ProviderWebinars. For Availity-led training, sign into the portal and select "Help & Training" from the top navigation bar.

How can I get help?

For registration assistance or help with portal tools, call Availity Client Services at 800-AVAILITY (800-282-4548) Monday through Friday between 8 a.m. and 7:30 p.m. Eastern time.